

INDEPENDENCE HIGH SCHOOL 2018 SUMMER SCHOOL PARENT REFERENCE SHEET

REGISTRATION

The registration window will be open from March 19 through May 25 for Session I and must be completed at Independence High School. Session II registration will continue through June 15, 2018. Students must bring the summer school registration packet signed by a counselor at the school in which they are currently enrolled, to the IHS counselor, Jennifer Cook, to register. **Students will enroll for one class (one-half credit) per session. Tuition per Session is \$50.00. Required: \$25.00 minimum payment to hold a seat with a balance due by registration dates (Session I: May 25, 2018 & Session II June 15, 2018).** All payments must be made in Vanessa Hickman's office. **Payment must be in the form of cash, money order, or cashiers check payable to Independence High School.** Personal checks or credit cards will **NOT** be accepted.

DAYS AND HOURS

Classes will be held at Independence High School. **Classes for Summer Session I begin on Tuesday, May 29th and end on Friday, June 15th.** Class runs from 8:00am to 12:00pm Monday through Friday. There will be a 15 minute break at 10:00am. **Classes for Summer Session II begin on Monday, June 25th and end on Friday, July 13th (no school on July 4).** Session II classes will run from 8:00am to 12:00pm Monday through Thursday. There will be a 15 minute break at 10:00am. Students are not to leave the campus during their 15 minute break. Students may not enroll in more than one class per session, unless they finish their Edgenuity class.

TRANSPORTATION AND PARKING

No bus transportation will be provided. Students who drive may park only in the designated parking lot. A Summer Session Parking Permit must be obtained and displayed on the vehicle. Unauthorized vehicles parked on campus will be towed at the owner's expense. Students who do not drive may be dropped off **only** in the designated student drop-off area. Students who ride bicycles must provide their own security devices.

INDEPENDENCE HIGH SCHOOL CAMPUS

421 Quantum Rd, 338-4658

Dr. Sue Carley, Principal

Teresa Mondragon, Student Success Coordinator, Ext. 53837

IHS is a closed campus. Visitors or guests (other than parents or guardians) are not allowed to accompany students on campus. Students are not permitted to leave and re-enter the campus. All students must be off-campus no later than 15 minutes after their class has ended.

DRESS CODE

Summer School adheres to the RRPS Dress Code. A copy may be found on the district web site www.rrps.net.

GRADES AND TRANSCRIPTS

Teachers will report grades to the Registrar's Office at the end of each Summer Session. **Reports cards will be mailed to the address listed on PowerSchool.**

ATTENDANCE

Attendance will be taken during each class. Students are expected to be on time, seated and ready for class. Tardies will be recorded by the student's arrival time and accumulated time will result in an absence.

BEHAVIOR AND DISCIPLINE

- Students will be removed from the campus and/or withdrawn for inappropriate behavior or poor attendance.
- Disciplinary consequences will be determined and administered by the Summer School Principal.

TUITION REFUNDS

Refund of tuition will not be granted for any reason after May 29th for Session I and June 25th for Session II.

ABSENCES

If a student must miss a class due to illness or appointment, his/her parent or guardian must notify the Attendance Office prior to the beginning of the missed class to notify the school of the absence. The contact number is provided below.

- **Students who miss more than 2 days (including partial days) will be withdrawn and will not receive credit for the course.**
- **Students who are withdrawn for absences or misbehavior will not be eligible for a refund of tuition.**

ABSENCE REPORTING/PARENT CONTACT

Student absences must be reported to the Attendance Office **338-4658**. To discuss other issues or concerns regarding the Summer Session, please call 338-4658 and leave a message for Dr. Sue Carley, Summer School Principal or Teresa Mondragon, Summer School Coordinator.

HOMEWORK

The homework assigned may be a heavier load than the student is accustomed to receiving during the normal school year. As a result, each student must be conscientious about completing and returning assignments on time.